

-Preston Patrick Parish Council

**Minutes of the Annual Meeting of Preston Patrick Parish Council held on Monday 12th May 2025
at Preston Patrick Memorial Hall**

Present; Cllr Winter (PW) Chairman; Cllr Robert Nutter; Cllr Richard Duckett; Cllr Aidan Monks.

Also present: Christine Davidson – Clerk, W & F Councillor Janet Battye and 5 members of the public

25/344 Election of Chairman

Cllr Monks nominated Cllr Peter Winter as Chairman, this was seconded by Cllr Duckett and unanimously agreed.

25/345 Declaration of Acceptance

Cllr Winter signed the Declaration of Acceptance

25/346 Election of Vice Chairman

Cllr Duckett nominated Cllr Nutter as Vice Chairman, this was seconded by Cllr Monks and unanimously agreed.

25/347 Apologies for Absence: Cllr Peter Gott – away

Cllrs Zoe Mack and Cllrs Keith Richardson have resigned from the Council and therefore no apologise required.

25/338 Minutes of previous meeting: Resolved that the minutes of the meeting held 10th March 2025 be confirmed as a true record and signed by the Chairman.

25/339 Declarations of interest:

None declared

25/340 Public Participation

- a) Police Report – previously circulated
- b) W&F Cllr Battye updated the Parish Council on
 - i) Local Plan and the publication of the Call for Sites.
 - ii) Update on Boundary Commission review
 - iii) Waste Collection and Recycling service update
 - iv) Neighbourhood policing and work in Endmoor with Speedwatch Group.
 - v) Locality Grant available of £1000
- c) Two Gatebeck residents were in attendance to hear about the update on speeding issues in the village and to hear the outcome of item 8 on the Agenda – Purchase of SID (Speed indicator Device) for Gatebeck.

- d) Representatives from McClures introduced themselves and were in attendance to listen to the discussion of item 9b McClure application for distribution centre at Moss End Business Village.

It was confirmed that correspondence from McClures had been received by the Clerk and circulated to Councillors prior to the meeting. This correspondence addressed previous concerns by the Parish Council.

25/341 Consider the Quotation for a Speed Indicator Device to be installed at Gatebeck

The Clerk has requested and received a quotation from Pandora Technologies for a SID for consideration by the Parish Council. The total purchase price was £4,398 including VAT that can be reclaimed.

This was considered and agreed that it would be purchased subject to a site visit by Councillors to ensure a suitable place can be found for siting the equipment to ensure it was effective.

Clerk to send technical specifications to Councillors.

District Councillor Battye agreed to use her locality grant funding towards the purchase of the equipment.

25/342 Planning

- a) Applications

Ref: 2025/0802/HOU – Old Shippon, Gatebeck – erection of car port and store

No comments or objections from the Parish Council

Ref: 2025/0454/FPA – A & W Commercials, Crooklands – Erection of Industrial Units

This application had been previously circulated, but not commented on by Councillors. However there has been neighbour objections and therefore the Parish Council agreed to comment on this application in support of the residents with regard to increased traffic, access and speed issues on the A65.

- b) **2024/2434/FPA Land West of Moss End Business Village**

This application is due to go to the Strategic Planning Committee in July 2025.

The Parish Council previously objected to this application, raising various concerns. The applicant responded to each concern at the March meeting and in writing previously circulated to Councillors.

It was agreed by the majority, that the applicant had addressed some of the concerns regarding the screening and landscaping however there was still a concern about the highway infrastructure. It was proposed that the Clerk would formulate further response to the Planning Committee supporting the application subject to adequate landscaping and traffic/road infrastructure

25/343 Finance

a) Balances were noted and it was **resolved** that the following payments be made;

£23.45 Clerk Expenses expenses

£201.72 CALC Subscription

£14.00 Lancaster Canal Trust Membership

b) Certificate of Exemption from External Audit – This was approved and signed.

c) The Annual Accounts for 2024/5 were circulated and approved

25/344 Insurance Renewal

It was agreed that the insurance would be renewed with Zurich Insurance.

25/345 Policy Review

The following documents were reviewed and adopted:

Document Retention Policy

Financial Regulations

Risk Assessment and Internal Controls

Data Protection Policy

25/346 Meetings- Councillor reports or note attendance at meetings

None

25/347 Ongoing/Outstanding Matters

Bench Repair Gatebeck	RN	RN obtaining prices for repairs
Speeding Issues Gatebeck	All	SID purchase agreed in principle – Clerk has requested further road markings
Website Update & Emails	Clerk	Clerk has a proposal for a new website and will include .gov.uk email addresses – this will be put forward at the next meeting
Casual Vacancies		2 x Casual Vacancies

25/348 Correspondence received and circulated

CALC Communications inc Training information and CALC AGM date
W & F Updates

25/349 Councillor matters

None

25/350 Dates for next meetings

Suggested dates – awaiting confirmation from Memorial Hall

28th July, 29th September, 24th November, 26th January 2026, 23rd March 2026

Meeting closed 9.15pm

Chair

Date

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